### Useful Field Restrictions for Searching Case Law

<table>
<thead>
<tr>
<th>Field</th>
<th>Use</th>
<th>Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td>title</td>
<td>When you know or more partial terms (e.g., , tigheputer &amp; thompson)</td>
<td>search for terms, including partial terms, in a brief summary of the case, e.g., ('tigheputer' and 'thompson')</td>
</tr>
<tr>
<td>synopsis</td>
<td>want to search for terms, including partial terms, in a brief summary of the case, e.g., ('tigheputer' and 'thompson')</td>
<td>want to search for terms, including partial terms, in a brief summary of the case, e.g., ('tigheputer' and 'thompson')</td>
</tr>
<tr>
<td>digraphic</td>
<td>want to search for terms, including partial terms, in a brief summary of the case, e.g., ('tigheputer' and 'thompson')</td>
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</tr>
<tr>
<td>synopsis and digraphic</td>
<td>want to search for terms, including partial terms, in a brief summary of the case, e.g., ('tigheputer' and 'thompson')</td>
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</tr>
<tr>
<td>topic</td>
<td>want to search for terms, including partial terms, in a brief summary of the case, e.g., ('tigheputer' and 'thompson')</td>
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</tr>
<tr>
<td>words phrases attorney</td>
<td>want definitions of terms, e.g., ('juni' and 'gremban')</td>
<td>want definitions of terms, e.g., ('juni' and 'gremban')</td>
</tr>
<tr>
<td>judge</td>
<td>want definitions of terms, e.g., ('juni' and 'gremban')</td>
<td>want definitions of terms, e.g., ('juni' and 'gremban')</td>
</tr>
</tbody>
</table>

### Useful Field Restrictions for Searching Statutes

<table>
<thead>
<tr>
<th>Field</th>
<th>Use</th>
<th>Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td>premise and caption</td>
<td>want the general subject housing, e.g., 'consumer credit'</td>
<td>want the general subject housing, e.g., 'consumer credit'</td>
</tr>
<tr>
<td>words phrases</td>
<td>want definitions of terms, e.g., ('juni' and 'gremban')</td>
<td>want definitions of terms, e.g., ('juni' and 'gremban')</td>
</tr>
<tr>
<td>citations</td>
<td>want statutes enacted or amended by a particular act or public law, e.g., '127-306'</td>
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</tr>
</tbody>
</table>

### Formulating Queries Using Terms and Connectors

#### Connectors

- To retrieve documents that contain a span of text
- To restrict search by West digest topic
- To retrieve documents that are within a term or both terms
- To restrict search by West digest topic
- To restrict search by the first term preceding the second term within the same sentence
- To retrieve documents that are within a term of each other (where n is a number from 1 to 255)
- To retrieve documents that are within a term of each other (where n is a number from 1 to 255)
- To retrieve documents that are within a term of each other (where n is a number from 1 to 255)

#### Universal Character

- To represent one or more alphanumeric characters at the end of a string of text, you specify the minimum length of that term, e.g., 'gamer' retrieves only and partial matches.

#### Use

To retrieve documents that include the term(s) following the period symbol.

#### Notes

Punctuation and possessive forms are automatically retrieved without a root expander or universal character.

### Using KeyCite®

#### KeyCite® Status Flags

- **Red Flag**: A red flag warns that the case or administrative decision is no longer good law for at least one of the points of law it contains or that the statute or regulation has been amended by a recent session law or rule, repealed, superseded, or held unconstitutional or preempted in whole or in part.
- **Blue H**: A blue H indicates that the case or administrative decision has some negative treatment from a court.
- **Yellow Flag**: A yellow flag warns that the case or administrative decision has some negative treatment from a court.

#### Connectors

- Red Flag
- Blue H
- Yellow Flag
- Green C
- Blue C
- Black H
- Black C
- **White H**: A white H indicates that the case or administrative decision is no longer good law for at least one of the points of law it contains or that the statute or regulation has been amended by a recent session law or rule, repealed, superseded, or held unconstitutional or preempted in whole or in part.
- **White C**: A white C indicates that the case or administrative decision is no longer good law for at least one of the points of law it contains or that the statute or regulation has been amended by a recent session law or rule, repealed, superseded, or held unconstitutional or preempted in whole or in part.

#### Depth of Treatment Categories

- **Considered**: The citing case, administrative decision, or brief contains an extended discussion of the cited case or administrative decision, usually more than a paragraph but less than a printed page of text.
- **Discussed**: The citing case, administrative decision, or brief contains a substantial discussion of the cited case or administrative decision, usually more than a paragraph but less than a printed page of text.
- **Mentioned**: The citing case, administrative decision, or brief contains a brief reference to the cited case or administrative decision, usually less than a paragraph.

#### Quotation Marks

- **Quotation marks** indicate that the citing document directly quotes the cited case.

#### Footnotes

- Footnotes provide additional information, such as further explanation, clarification, or related details.

#### Citations

- Citations are references to legal authorities such as statutes, regulations, court decisions, and other primary sources used to support arguments or discuss legal issues.